

1. Institution Name

2. Institution's Mailing Address

City

State

Zip

3. Phone Number

4. Fax Number

5. Web Address

6. Name of Institution's Director/CEO

7. Institution Director/CEO's E-mail Address

8. Institution Director/CEO's Phone Number

9. Type of Organization (check one in the appropriate category)

Museums:

- ☐ Aquarium
- ☐ Arboretum/botanical garden
- ☐ Art museum
- ☐ Children's/youth museum
- ☐ General museum
- ☐ Historic house/site
- ☐ History museum

- ☐ Nature center
- ☐ Natural history museum
- ☐ Planetarium
- ☐ Science/technology museum
- ☐ Specialized
- ☐ Zoo
- ☐ Other (specify) \_\_\_\_\_

Libraries:

- ☐ Archive
- ☐ College/university
- ☐ Consortium
- ☐ Public

- ☐ Research
- ☐ School
- ☐ Special
- ☐ Other (specify) \_\_\_\_\_

10. Institution's Annual Budget

11. Number of Full-time Staff

Part-time Staff

12. Name of Nominating Individual

Title

Relationship to Institution

Phone Number

E-mail Address

13. Define the community the institution is attempting to reach through its programming. *(1/2 page)*

14. What is the institution's goal for community service, and what is the institution's philosophy or strategy for reaching this goal? *(1/2 page)*

15. Describe the components of the community that work together with the institution in developing and implementing its programming. *(1/2 page)*

16. What is the institution doing to ensure the ongoing nature of its service to the community? *(1/2 page)*

17. Describe recent examples of the institution's community service. Achievements that might be highlighted include programming that demonstrates how the institution has attracted new audiences; innovative programming that addresses current educational, social, economic, or environmental issues; and positive effects of the institution's collaboration with other public organizations in the community. (3 pages)

17. *(continued)*

17. *(continued)*